

**LITTLE BRITAIN TOWNSHIP**  
**July 14, 2020**

The Little Britain Township Board of Supervisors held its regular monthly meeting on Tuesday, July 14<sup>th</sup> at the Municipal Building, 323 Green Lane, Quarryville, PA. Prior notice of the meeting was given.

Chairman, Jerry Emling, called the meeting to order at 7:03 p.m. A moment of silence was followed by the salute to the Flag.

**PRESENT:** Jerry Emling  
Clark Coates  
Richard Brenneman  
Pat Wood  
Christine Jackson  
Margaret DeCarolis  
Tyler McCardell  
George Osborn  
Marcella Peyre-Ferry  
Dan Risk

**MINUTES:** Motion was made by Mr. Brenneman, seconded by Ms. Wood and carried to adopt the minutes of the June 9<sup>th</sup> meeting as printed.

**SANITATION:** It was reported that Mr. Stoner turned in \$825.00 in sanitation fees and \$75.00 for well permits issued during the month of June. The Board was advised that a permit issued for 1011 King Pen Road was revoked due to the well being drilled first and being located too closely to proposed septic field. The matter has since been resolved and the permit reissued.

**ZONING:** Ms. Jackson, Zoning Officer reported issuing 13 zoning, 8 occupancy, 2 driveway and 4 demolition permits during the month of June along with the acceptance of 1 Zoning Hearing application. Ms. Jackson also reported on the following:

- Zoning Hearing Application of Barry Brabson of 972 Hart Road requesting a special exception of section 503 of the zoning ordinance. He proposes to replace his current home, which is a non-conforming structure with a newer home that is 24% larger. The new structure would not be any closer to the setbacks than his current home. Following a review of the application, the Board noted it without comment.
- Reimbursement request received from Custom Home Group for permits obtained for the construction of a home at 30 Howard Lane as the proposed buyers backed out of the contract. Motion made by Ms. Wood, seconded by Mr. Brenneman and carried authorizing the refund requested.
- Nate Kurtz of the Lancaster County Conservation District has left his position. The new municipal representative is Dave Bednar.
- Hearing on the Flower's zoning violation was held today. The district justice ruled in the township's favor and levied a fine of \$12,000.00 plus court costs. Due to the circumstances surrounding this matter, Ms. Jackson requested the fine be decreased to \$500.00 and the violation rectified.
- Letter of credit received from Israel Kinsinger for the feature escrow on Reath Road project. He would like the letter of credit to be held in place of the cash he submitted

previously. Mr. Coates motioned the Board accept the letter of credit and refund the monies currently being held. Ms. Wood seconded the motion, which carried.

**TAXES:** It was reported that Tax Collector, Agnes Reeder collected \$5,257.58 in Real Estate tax during the month of June.

**ROADS:** Roadmaster, Dan Risk advised of the following June road crew activities as follows:

- Mowed road banks.
- Prepared Ford Road for seal coating.
- Hauled stone.
- Mowed at municipal building.
- Checked on and cleaned Park.
- Checked driveway permit sites.
- Cut side gutter on Latham Road.
- Hauled stone to and rolled dirt roads.
- Graded Fern Crest Road.
- Installed speed limit signs on Green Lane.
- Performed routine equipment maintenance.
- Opened restrooms at the Park.
- Worked on dirt section of Fairmount Road.
- Placed rip-rap at pipe crossing on King Pen Road.
- Cleaned inlet boxes.
- Checked roads following storm.

Ms. Wood questioned if there was much damage following the storms. Mr. Risk advised there was minor damage but nothing serious. Mr. Emling questioned if the security system problem at the Park had been rectified and was advised it had been. Mr. Risk also noted the additional cameras at the Park will be installed once a trench has been dug.

**PAYMENT OF BILLS:** Motion made by Mr. Brenneman, seconded by Ms. Wood and carried authorizing the payment of General Fund checks 11800 through 11828 in the amount of \$16,375.34. Motion made by Ms. Wood, seconded by Mr. Brenneman and carried authorizing the payment of State checks 2038 through 2039 in the amount of \$6,011.34. The Board was advised that the Solicitor's office waived a total of \$871.00 in charges associated with Go To Meeting time spent with the Township during the stay at home order issued by the governor as a client courtesy.

**PUBLIC PARTICIPATION:** The meeting was opened for public participation, with no response.

**PLANNING COMMISSION:** Motion made by Mr. Coates, seconded by Mr. Brenneman and carried to adopt the minutes of the June 23<sup>rd</sup> Township Planning Commission meeting as presented. Ms. Wood questioned the situation with the John Glick farm related business. Ms. Jackson advised that the business has exceeded the number of employees living off site for a home business. Mr. Glick has been advised that if the person operating the equipment utilizes his

own equipment, he may be considered a contractor. If the person uses Mr. Glick's equipment, he would be considered an employee. Mr. Glick is debating applying for an additional zoning hearing to request approval for another employee.

**WAKEFIELD AMBULANCE ASSOCIATION:** Tyler McCardell of the Wakefield Ambulance Association advised the Board the Ambulance Association has responded to 363 calls this year to date, which represents a 5% increase in calls. This is despite a 37% decrease of calls during April due to COVID-19. It was noted that the new EMS squad vehicle has been received. He further noted that changes in the law now allows the ambulance to carry and disperse additional medication as well as perform additional services. It was noted that staffing at the ambulance association is stable but that new volunteers are always welcome. Mr. McCardell indicated that the tuition reimbursement program utilized in the fall was successful and they hope to be able to offer it again. In closing, it was stated that the annual membership drive added an additional 10% in membership subscriptions and brought the district response rate up to 24%.

**AGRICULTURAL SECURITY AREA:** The Board was advised that Always Helpful, LLC/Judith Shoemaker has applied to have her 16.4 acres of residentially zoned property included in the Township's Agricultural Security Area. Motion made by Ms. Wood, seconded by Mr. Brenneman and carried to acknowledged receipt of the application. The Board will act on the application at its September meeting following a review of the application by the Township Planning Commission and the Township Agricultural Security Board.

**ZONING HEARING BOARD:** Ms. Jackson advised that Joan Deen has resigned from her position on the Zoning Hearing Board after serving for 24 years. Following a brief discussion, the Board authorized Ms. Jackson to purchase a plaque/keepsake to acknowledge her years of service. Ms. Wood indicated she has approached 2 people about serving on the Zoning Hearing Board, but both people declined. Mr. Emling suggested the opening on the Board be noted on the website and in the next newsletter.

**TRUCK ESTIMATE:** Mr. Risk provided an estimate for a new 2019 Ford F550 truck fully equipped with steel bed for \$88,050.00. This vehicle is yellow and would be available for delivery in approximately 2 weeks. Ordering a 2020 would only add roughly \$2,500.00 to the price but the vehicle would probably not be available until the Spring of 2021. Mr. Risk indicated his concern over the bills being generated in maintaining the current 2003 Ford F550 and stated that vehicle is the one used primarily for salting and clearing developments in the winter. Mr. Emling expressed concern over the color of the vehicle and how long the 2019 has been sitting without use, which can cause difficulties down the road. Mr. Risk advised he could take pictures of the vehicle and forward them to the Board if desired. Following a discussion on the matter, Mr. Coates suggested that the turn around time on a new vehicle be explored further. The Board was also advised of the funding allocated and available for major equipment purchase through the Liquid Fuels fund.

**PARK USE:** Ms. Wood advised of a request she had received from someone wishing to hold a tractor parade that would end at the park. She noted that approximately 100 tractors were expected to participate. She did not believe parking for all the tractors on the blacktop would

have been possible at the park and therefore turned down the request. The Board agreed with her assessment and thanked her for handling the matter.

**INSURANCE COVERAGE:** Mr. Emling expressed his appreciation to the Secretary/Treasurer for determining that insurance coverage was available to help defer some of the legal expenses being incurred with land use lawsuits.

**FEDERAL SURPLUS PROPERTY:** The Board was advised that the Township enrolled in the Federal Surplus Property Program in 2001. To remain eligible to purchase items through this program, the Township must submit an updated application for eligibility every 3 years. If the Township wishes to maintain its membership, they must supply the required documentation to the state by July 27<sup>th</sup>. Following a brief discussion, a motion was made by Ms. Wood to maintaining the Township's membership. The motion was seconded by Mr. Coates and carried.

**2020 CENSUS:** The Board was advised that door to door canvassing for the 2020 Census would begin on July 23<sup>rd</sup>. The Township's response to the census is 72.8% thus far. The states response rate is 65.2%, while the national response rate is 62%.

**ESCROW RELEASE:** The Board reviewed the following release of escrow requests:

**Custom Home Group:** Motion made by Mr. Coates, seconded by Ms. Wood and carried authoring the release of escrow funding submitted on the project at 30 Howard Lane which has been cancelled.

**Custom Home Group:** Per the recommendation of the Township Engineer, Mr. Coates motioned the escrow funding being held on the stormwater management project at 9 Howard Lane be released. Mr. Brenneman seconded the motion, which carried.

**TRAINING/SEMINARS:** Upcoming training and seminars were reviewed.

**ADJOURNMENT:** At 8:10 p.m. being no further business, motion was made by Ms. Wood, seconded by Mr. Coates and carried to adjourn the meeting.

Respectfully Submitted,

Margaret D. DeCarolis  
Secretary/Treasurer