

**LITTLE BRITAIN TOWNSHIP
MARCH 13, 2020**

The Little Britain Township Board of Supervisors held its regular monthly meeting on Tuesday, March 13th, at the Municipal Building, 323 Green Lane, Quarryville, Pennsylvania. Prior notice of the meeting was given.

Chairman, Jerry Emling, called the meeting to order at 7:00 p.m. A moment of silence was followed by the salute to the Flag.

PRESENT: Jerry Emling	Jim Bullitt	Dan Risk
Clark Coates	Amanda Kilroy	Krista Showers
Richard Brenneman	George Osborn	Craig Williams
Shawn Reimold	Marcella Peyre-Ferry	
Christine Jackson		
Margaret DeCarolis		

MINUTES: Motion made by Mr. Reimold, seconded by Mr. Brenneman and carried to adopt the minutes of the February 11th Board of Supervisors meeting as printed.

2019 AUDIT REPORT: Krista Showers and Amanda Kilroy of Trout CPA presented the Board with the completed 2019 audit report. Ms. Kilroy gave an overview of their auditing practices and discussed various areas of income and expenditures examined during the audit. She also thanked the township employees for their cooperation in the completion of the process. Mr. Reimold questioned how Little Britain compared to other municipalities they audit and was advised Little Britain was in very good shape as they only had the 1 capital loan with no bonds or other debts that needed to be considered.

SANITATION: It was reported that Mr. Stoner collected \$75 in Sanitation fees during the month of February. No well permits were issues.

ZONING: Zoning Officer, Christine Jackson reported issuing 6 zoning, 4 occupancy, 1 extension, 2 driveway and 2 demolition permits during February. Ms. Jackson also advised the Board of the following:

- Zoning Hearing Application of Brendan Filliaux of 40 Green Lane requesting a special exception to operate a home occupation at his property and variances to allow for more than 25% of the building to be used and to exceed the number of employees allowed. Mr. Filliaux would like to construct a 40 by 60-foot garage to store equipment and materials for his overhead garage door company. It was noted that he currently has 3 part-time employees and would be receiving deliveries 2 to 4 times per month. Mr. Reimold questioned if the business grew if the number of employees would increase and if the proposed garage exceeded the size of the home. Ms. Jackson indicated she did not have a definite answer to the employee count increasing but would assume so. Based on rough calculations from Google maps, the current home structure which includes a garage is 70 by 34 feet. Following a review of the application, a motion was made by Mr. Reimold, seconded by Mr. Emling and carried indicating their belief that a business of this type did not belong in a residential zoning district.

- A listing and map enclosed from the Lancaster Farmland Trust advising of all properties within the Township that have been preserved.
- Information received from the Lancaster County Conservation District pertaining to Chapter 102/105 activities within the Township during 2019.
- Proposed amendments of the East Drumore Township Zoning Ordinance enclosed for their review.

TAXES: It was reported that the Tax Collector, Agnes Reeder reported collecting \$1,115.96 in real estate taxes for the month of February.

ROADS: Roadmaster, Dan Risk reported on the following February road crew activities.

- Cleaned trucks following treatment of roads.
- Worked on grader.
- Worked on equipment.
- Laid stone and repaired dirt roads.
- Hauled and stockpiled stone.
- Performed routine equipment maintenance.
- Regraded and rolled dirt roads.
- Worked on Widdowson, Fern Crest and Fulton Britain Roads.
- Worked on old mower tractor.
- Hauled and stockpiles anti-skid.
- Boom mowed trees.
- Replaced missing Stop sign.

PAYMENT OF BILLS: Motion made by Mr. Brenneman, seconded by Mr. Reimold and carried authorizing the payment of General Fund checks 11698 through 11720 in the amount of \$29,600.30. Motion made by Mr. Brenneman, seconded by Mr. Reimold and carried authorizing the payment of State Fund checks 2033 through 2034 in the amount of \$5,141,65.

PUBLIC PARTICIPATION: The meeting was opened for public comment, with no response.

TOWNSHIP PLANNING COMMISSION: Motion made by Mr. Reimold, seconded by Mr. Coates and carried adopting the minutes of the February 25th Township Planning Commission meetings as printed.

Margaret Lumarda: Craig Williams of Strausser Surveying presented the plan advising the resident wants to convert a barn addition into living space and requested a waiver of plan process and approval of the Sewage Facilities Module. Zoning Officer, Ms. Jackson confirmed the structure would remain within the setbacks. Following a review of the plan, Mr. Reimold motioned approval of the waiver of plan processing and the Sewage Facilities Module. Mr. Brenneman seconded the motion, which carried.

Aaron L. Stoltzfus: Craig Williams of Strausser Surveying presented the plan for the construction of an additional dwelling unit on the property and requested a waiver of plan processing. Following a review of the plan, a motion was made by Mr. Coates, seconded by Mr. Brenneman and carried authorizing the waiver of plan processing request.

RESOLUTION #3-20: Material Bids Advertisement – Mr. Risk discussed his plan to perform most of the seal coating in 2020 in the lower end of the township. He indicated he planned to skin patch Ashville Road and apply scratch coat to Roberts, Oak and Schoolhouse Roads. Motion was then made by Mr. Reimold, seconded by Mr. Coates and carried authorizing the advertisement for material bids for 2020.

ROAD EQUIPMENT: Roadmaster, Dan Risk discussed the 2013 Mack truck being offered for sale through sealed bids at Salisbury Township. Due to the sealed bids to be accepted on this equipment and the importance of the Board not discussing a proposed bid amount at a public meeting, Mr. Risk had forwarded his thoughts to the Board prior to the meeting. Mr. Reimold noted he noticed some rust on the equipment and wanted to ensure Mr. Risk took that and its repair cost into consideration when entering his bid. Following a discussion of the matter, a motion was made Mr. Coates, seconded by Mr. Reimold and carried authorizing Mr. Risk to bid the amount previously discussed for the truck. The Board discussed the funding available for equipment purchases allocated in the Liquid Fuels account as well as savings available in the General Fund PLGIT and savings account. Following this discussion, Mr. Coates motioned that should Little Britain be the successful bidder and additional funds are needed following the use of liquid fuel funds that funds be taken from the General Fund Savings account. Mr. Reimold seconded the motion, which carried. Mr. Risk also advised that the Ford F550 had been taken in for inspection and was advised work is needed on the equipment. He noted that cab mounts are going and knows the work necessary will be expensive. He then questioned how much the Board wanted to invest in this truck based on its age and mileage. He also noted this truck is used for cold patching, salting developments and clearing intersections following snow. The Board advised Mr. Risk to obtain an estimate for repairs as well as estimates of new trucks to be discussed at the April meeting.

CELL PHONES: The Board was advised that the current contract on the cell phones has expired. Should the Township wish to update the phones and contract, the contract would include unlimited talk, text and data at a rate of \$270.00 per month. Various options for phone upgrades were presented including: With a trade-in of our current phones the iPhone 11 could be obtained for \$13.34 per phone a month for 30 months. The iPhone 11pro would be \$23.34 a month and the iPhone 11promax would be \$26.67 a month. Following a discussion on this matter a motion was made by Mr. Reimold, seconded by Mr. Brenneman and carried to update the phone plan and replace the current phones with the iPhone 11 for all employees/Board members on the plan. Any Board member not on the plan may be included if desired. The Board also noted that employees are responsible for all damage and/or battery replacements on the equipment that may be necessary. Mr. Reimold questioned if the Board should provide Otter box cases for the phones to provide some protection from breakage. The Board indicated cases for the phones have always been the employee's choice and responsibility. The board also noted that Pete Rush should be contacted to confirm all phones being traded in are cleared of all personal data.

BRIDGE REPLACEMENT PROJECT: A letter regarding the replacement of the bridge over the west branch of the Octoraro Creek seeking comments on the proposed project was included for the Boards review.

STATE POLICE RESPONSE: The Board was advised of a response received from Lt. D'Angelo of the PA State Police regarding the question raised in February pertaining to the use of steel wheels on public roads. Based on his research which included Title 75 of the PA Vehicle Code, Title 67 of PennDOT Publication 45 and PennDOT information on Implements of Husbandry, he was unable to find any laws establishing the use of steel wheels as illegal. Mr. Emling questioned the information presented in the Implements of Husbandry which states that "implements of husbandry are to be equipped with pneumatic tires except if prohibited by religious beliefs" and whether pneumatic tires were in fact prohibited by the Amish religion. Resident, Aaron Stoltzfus stated the use of steel wheels was a church regulation intended to prevent the Amish from becoming to mobile but was unsure if it was considered a belief of their religion. Mr. Emling indicated his concern for safety associated with steel wheels as they do not stop as well on wet roads.

AGRICULTURAL SECURITY AREA: Motion made by Mr. Reimold, seconded by Mr. Brenneman and carried approving the application of Jerry Paul and Laurie Beth O'Donnell to place 30.73 acres of land located on Quail Road into the Township's Agricultural Security Area.

RELEASE OF ESCROW: The Board reviewed the comments provided by Township Engineer, Ed Fisher on the escrow accounts below prior to taking the following actions:

Robert Sensenig: Motion made by Mr. Coates, seconded by Mr. Brenneman and carried authorizing the release of escrow funding being held on the Scott Road project upon receipt of the as-built plan.

Hannah & Joseph Esh: Mr. Coates motioned the release of \$2,000.00 of the escrow funding being held on the King Pen Road project, while retaining \$500.00 until the project is completed. The motion was seconded by Mr. Brenneman and carried.

PARK MAINTENANCE: Roadmaster, Dan Risk advised the Board he had received 2 unsolicited proposals for mowing and weed eating at the Park. The Board confirmed that Mr. Whaley who has been providing this service for several years no longer resides in the Township and does not wish to continue this work. Following a review of the bids receives, Mr. Coates motioned that the Peach Bottom Door company be allowed to complete the work for the 2020 season. The motion was seconded by Mr. Brenneman and carried. Mr. Risk advised that Peach Bottom Door company also provided a proposal for the opening/closing of the Park as well, but that Mr. Welch continues to provide that service.

PRAYER AT MEETINGS: Mr. Emling advised he has read where municipal meetings could be opened with a prayer and indicated his belief that the Board may wish to consider this option and discuss it at their April meeting.

PAPER CONSERVATION/I-PAD USE AT MEETINGS: Mr. Reimold advised of his concern over the tremendous amount of paper that is utilized in providing copies of all documents to the Board for meetings. He suggested the Board consider a more technological manner for the Board to view the documents during meetings. The Board discussed the possibility of obtaining I-Pads that could be utilized for this purpose. The Secretary/Treasurer will obtain price comparisons for review at the April meeting.

TRAINING/SEMINARS: Upcoming training and seminars were reviewed.

ADJOURNMENT: At 8:54 p.m. being no further business, motion was made by Mr. Reimold, seconded by Mr. Brenneman and carried to adjourn the meeting.

Respectfully Submitted,

Margaret D. DeCarolis
Secretary/Treasurer