**LITTLE BRITAIN TOWNSHIP**

**MARCH 13, 2018**

The Little Britain Township Board of Supervisors held its regular monthly meeting on Tuesday, March 13th, at the Municipal Building, 323 Green Lane, Quarryville, Pennsylvania. Prior notice of the meeting was given.

Chairman, Jerry Emling, called the meeting to order at 7:01 p.m. A moment of silence was followed by the salute to the Flag.

**PRESENT:** Jerry Emling Jim Bullitt

 Clark Coates George Osborn

 Richard Brenneman Marcella Peyre-Ferry

 Shawn Reimold Dan Risk

 Pat Wood Tim Trostle

Christine Jackson

Margaret DeCarolis

**MINUTES:** Motion made by Ms. Wood, seconded by Mr. Brenneman and carried to adopt the minutes of the February 13th Board of Supervisors meeting as printed.

**APPOINTMENT OF SUPERVISOR:** Mr. Emling advised that Mr. Proffitt notified the Board on February 28th that he was making his resignation effective immediately versus the end of March in an effort to help expedite the process of finding a replacement for the position. Mr. Emling then suggested that Shawn Reimold be appointed to fill this opening. Ms. Wood motioned the appointment of Mr. Reimold, which was seconded by Mr. Brenneman and carried. Mr. Reimold was then sworn in by notary of the public, Christine Jackson.

**STATE POLICE:** Sgt. Pevelco and Corp. McGuire of the State Police advised the Board that a total of 118 calls had been responded to within Little Britain Township so far this year. Sgt. Pevelco advised of the types of calls responded to and suggested that any problems or concerns from the Board should be reported to a patrol supervisor if they required immediate attention. Mr. Emling questioned who should be contacted pertaining suspected drug activity and was advised he could call and make a report to whoever answered. If the situation involved a complex crime the matter would be forwarded to the investigative unit. Ms. Wood questioned if the Township Park was still being patrolled and was advised that officers may be riding through the area but it was not being tracked. Should she desire a log of the drive-through passes being made that she would need to place a request for them to occur on a regular basis. It was further noted that due to changes occurring within the section command that the municipal contact person would be changing in the future. The Board requested that they be advised when a new representative is placed in the position.

**SANITATION:** It was reported that Mr. Stoner collected $150.00 in sanitation fees and $50 for well permits issued during February.

**ZONING:** Zoning Officer, Christine Jackson reported issuing 6 zoning, 10 occupancy and 3 demolition permits during February along with the acceptance of 2 Zoning Hearing Application. Ms. Jackson also advised the Board of the following:

* Zoning Hearing Application of Gregory Mannix of 1410 Spruce Grove Road requesting relief from Section 303, paragraph 303.2-height restrictions on accessory buildings to allow an addition to his barn to exceed the height of his home by 6 feet, 4 inches. The Board had no comments or concerns regarding the application as presented.
* Zoning Hearing Application of Samuel Stoltzfus of 344 Green Lane requesting setback relief from sections 200.9 sections A and B (front and side yard) as well as section 200.4 to construct a greenhouse exceeding 5,000 square feet. Following a review of the plan, the Board agreed there appeared to be ample room to construct the greenhouse within the setbacks established and stated their belief that the established setbacks should be upheld and enforced. They had no comments or concerns regarding the size of the proposed structure.
* Response received from the Department of Environmental Protection (DEP) pertaining to the Townships ACT 537 planning. DEP is stating that the current County plan being utilized is insufficient to comply with current standards and recommends the Township draft and adopt its own plan. Per Township Engineer, Ed Fisher the Township may wish to file this recommendation and wait until such time that a stand alone ordinance is mandated. Mr. Emling suggested contacting other Townships to confirm how they are handling this matter. Ms. Jackson advised she has spoken with other municipalities and most are waiting until mandated to make the change but for those that are moving ahead with drafting their own plans that the process is lengthy as well as costly.
* Proposed zoning ordinance changes are enclosed for the Boards review. Ms. Jackson requested that all supervisors review the material thoroughly and be prepared to discuss it at the April meeting.
* Training class entitled Best Practices for Code Administrators to be held on May 2nd which she would like to attend. She noted that attending this class would complete the credit requirements for her to retain here Building Code Official designation. Motion made by Mr. Brenneman, seconded by Ms. Wood and carried approving Ms. Jackson’s request.

**TAXES:**  It was reported that the Tax Collector, Agnes Reeder reported collecting $400.95 in real estate taxes for the month of February.

**ROADS:** Roadmaster, Dan Risk reported on the following February road crew activities.

* Checked roads.
* Worked on equipment.
* Cleaned trucks and equipment after treating roads.
* Checked driveway sites.
* Treated roads for icy conditions and continued to monitor their condition.
* Hauled stone to and worked on dirt roads.
* Picked up cold patch and repaired potholes.
* Worked on miscellaneous things at the Township building.
* Removed tree on Blue Gill Road.
* Replaced various street signs.
* Cleaned up shop area.
* Dug out side gutters on King Pen Road.
* Worked on equipment.
* Attended flagger class.
* Cut trees and cleaned roads following storm.
* Filled in side gutters.

Ms. Wood questioned if Mr. Risk had been able to obtain more information regarding the alternative product discussed last month that could be mixed with road salt to help control icing. Mr. Risk advised he did obtain more information and confirmed the product cost approximately $3,000.00 per ton, plus shipping. Mr. Risk then inquired if the Board was agreeable to the new member of the road crew transferring his cell phone to the Township’s cell phone plan. Following a brief discussion, a motion was made by Mr. Wood, seconded by Mr. Brenneman and carried authorizing the addition of Mr. Jones to the Township plan.

**PAYMENT OF BILLS:** Motion was made by Mr. Coates, seconded by Mr. Brenneman and carried authorizing the payment of General Fund checks 10837 through 10870 in the amount of $19,825.32.

**PUBLIC PARTICIPATION:**  The Board was advised of a request received from Judy Radcliffe to purchase and install a bench at the Township Park in memory of her parents. She is proposing to purchase 6 foot recycled plastic bench, with a cedar top and back that can be engraved with her parents name on it. Following a review of the request, the Board indicated they were not opposed to a bench being placed but were concerned over the proposed bench being stolen or easily damaged. Ms. Wood suggested that Mr. Welch of the Park Board be contacted to confirm if any additional concrete ends are available. If so, the Board would suggest constructing a bench with those or rehabilitating a bench currently in place at the Park if none are available. Ms. Jackson advised that she had received a request from resident, Kevin Alexander to inquire if the Board would be willing to allow the installation of a dry hydrant into the creek near his home to reduce his insurance premiums. He has already spoken with the Fire Company and was advised he would be responsible for any expenses involved but that the Township would have to approve. Mr. Emling stated his concern that the creek he is referring to may be too shallow to effectively support such an item and that DEP may have objections to such a project. Mr. Coates indicated the Fire Company surveyed creeks several years ago to determine which ones would be deep enough to support dry hydrants. Mr. Reimold stated his belief that if Mr. Alexander is interested in having such a hydrant installed that he research the matter and contact whatever agencies are necessary to obtain sufficient documentation on the matter, then present the request himself.

**TOWNSHIP PLANNING COMMISSION:** Motion made by Ms. Wood, seconded by Mr. Brenneman and carried adopting the minutes of the February 27th Township Planning Commission meetings as printed.

**Jacob Colletti:** Tim Trostle of Strausser Surveying presented the plan and requested approval for the signing of the Sewage Facilities Module – **Resolution #2-18**. Following

a review of the plan, a motion was made by Mr. Coates, seconded by Ms. Wood and

carried authorizing the signing of the Sewage Facilities Module.

**AGRICULTURAL SECURITY AREA:** The Board was advised of the Township Planning Commissions and the Agricultural Security Boards review of and recommendation to add the 56.05 acres of land owned by Larry D. and Deborah D. Housekeeper on Brown Road into the agricultural security area. Following a review of the matter, a motion was made by Ms. Wood, seconded by Mr. Coates and carried to approve the addition of this land into the Agricultural Security Area.

**AUDIT REPORT:** Secretary/Treasurer, Ms. DeCarolis presented the Board with the audit report for 2017 completed by Trout, Ebersole & Groff. A full copy of the report along with comments submitted by the firm is on file in the Secretary’s office.

**CELL PHONE TOWERS:** The Board was advised of a correspondence received from P3 Towers. The company is a cellular tower development company that works extensively with municipalities to construct towers on municipal lands. The notices provided estimates of the income potential to the municipality over a 5 year period should a tower be constructed with additional companies tapping off of it. The Board agreed that based on the cancer concerns posed by the cellular towers and their unfamiliarity with the process that they did not wish to pursue this matter.

**ROUTE 272 ROAD PROJECT:** Ms. Wood advised that during the last Inter-Municipal Council (IMC) meeting that plans pertaining to road revisions on Route 272 near Willow Street were presented. The proposed plans would reduce the current 4 lanes of traffic down to 2 lanes. Copies of the proposed plans were presented and discussed. Ms. Wood advised that members of the IMC believed that due to the matter most directly affecting Providence Township that they should take the lead in opposing in the plan. It was suggested that they draft a letter opposing the plan and presenting options they felt would be more effective and user friendly to motorist and seek the support of surrounding Townships. Following a discussion, Mr. Reimold motioned that Little Britain support the efforts of Providence Township in opposing the proposed road work. Mr. Coates seconded the motion, which carried.

**RESOLUTION #3-18: Material Bids Advertisement –** Motion made by Ms. Wood, seconded by Mr. Brenneman and carried authorizing the advertisement for material bids for 2018.

**EXECUTIVE SESSION:** Ms. Wood requested an executive session be called at 8:22 p.m. to discuss a personnel issue. The meeting was reconvened at 8:30 p.m.

**TRAINING/SEMINARS:** Upcoming training and seminars were reviewed.

**EMPLOYEE REMEMBRANCE:** Mr. Emling advised the Board that former road crew employee, Frank Gore passed away on Saturday, March 10th. He acknowledged Mr. Gore for his years of service and the good work he provided for the Board and residents of the Township.

**ADJOURNMENT:** At 8:35 p.m. being no further business, motion was made by Mr. Brenneman, seconded by Mr. Reimold and carried to adjourn the meeting.

Respectfully Submitted,

Margaret D. DeCarolis

Secretary/Treasurer