

LITTLE BRITAIN TOWNSHIP
June 12, 2018

The Little Britain Township Board of Supervisors held its regular monthly meeting on Tuesday, June 12th, at the Municipal Building, 323 Green Lane, Quarryville, Pennsylvania. Prior notice of the meeting was given.

Chairman, Jerry Emling, called the meeting to order at 7:00 p.m. A moment of silence was followed by the salute to the Flag.

PRESENT:	Jerry Emling	Ken Brown	George Osborn
	Clark Coates	Jim Bullitt	Marcella Peyre-Ferry
	Richard Brenneman	Sue Bullitt	Dan Risk
	Shawn Reimold	Tyler McCardell	Craig Williams
	Pat Wood		
	Margaret DeCarolis		
	Christine Jackson		

MINUTES: Motion made by Mr. Brenneman, seconded by Mr. Reimold and carried to approve the minutes of the May 8th Board meeting as printed.

SANITATION: It was reported that Mr. Stoner turned in \$75.00 in sanitation fees and \$150.00 in well permit fees during the month of May.

ZONING: Zoning Officer, Christine Jackson reported issuing 10 zoning, 7 occupancy, 1 extension and 4 demolition permits during May along the acceptance of 1 Zoning Hearing Application and 1 Conditional Use Application. Ms. Jackson also reported on the following:

- Zoning Hearing Application of Isaac Beiler requesting a variance of section 446.2 of the zoning ordinance to place a one-room schoolhouse closer than 100 feet from the property line on the property of Aaron Stoltzfus located at 90 Eagle Road.
- Conditional Use Application of Isaac Beiler seeking approval to place a one-room schoolhouse on the property of Aaron Stoltzfus located at 90 Eagle Road per section 446 of the zoning ordinance. Following a brief discussion of the application, the Board agreed to hold the hearing on this application on Tuesday, July 10th at 6:30 p.m.

TAXES: It was reported that Tax Collector, Agnes Reeder collected \$947.86 in Real Estate tax during the month of May.

Supervisor, Mr. Coates entered the meeting at 7:18 p.m.

ROADS: Roadmaster, Dan Risk reported on the following May road crew activities:

- Cleaned road gutters on Spring Hill Road.
- Patched potholes.
- Cleaned and washed out the shop bays.
- Worked on Park restrooms.
- Cleaned side gutters on various roads.
- Set up cones and road closure signs after hours on Brown Road due to down power lines.

- Pushed tree off of King Pen Road.
- Helped clean road gutters in Drumore Township.
- Measured and checked roads for oil and chipping.
- Placed rip-rap in gutters on Kinseyville Road.
- Removed tree after hours.
- Worked at Park and placed mulch.
- Checked and cleaned roads following heavy rains.
- Performed routine equipment maintenance.
- Worked on miscellaneous items in the shop.
- Mowed road banks.
- Helped Drumore Township with milling project.
- Milled Jubilee Road in preparation of paving.
- Worked on dirt roads.

Mr. Emling commented on the fine job done with the tarring and chipping that was completed. Mr. Risk requested authorization for payment of a bill in the amount of \$1,510.00 to Peach Bottom Door for repairs made that day on the garage doors and the replacement of 2 springs. A motion was made by Ms. Wood, seconded by Mr. Brenneman and carried authorizing the payment to Peach Bottom Door as requested. Mr. Risk further noted that he had obtained an estimate of \$2,895.00 to install “photo eyes” on the garage doors to prevent them from lowering/closing on equipment or employees as the current safety devices installed on the doors no longer work. Following a brief discussion, Mr. Reimold motioned approval for the installation of the photo eyes. Ms. Wood seconded the motion, which carried. In conclusion, Mr. Risk advised that the springs on the doors should be oiled annually and believes the Township may wish to contract with a company for this service. Mr. Reimold requested that Mr. Risk obtain estimates for such service on an annual basis.

PAYMENT OF BILLS: Motion made by Mr. Coates, seconded by Ms. Wood and carried authorizing the payment of General Fund checks 10935 through 10977 in the amount of \$46,672.85. Motion made by Mr. Brenneman, seconded by Mr. Coates and carried authorizing the payment of General Fund check 10978 in the amount of \$140.00. Ms. Wood abstained from voting. Motion made by Ms. Wood, seconded by Mr. Reimold and carried authorizing the payment State Fund checks 2001 through 2004 in the amount of \$261,833.14.

PUBLIC PARTICIPATION: Resident, Sue Bullitt of Brabson Road advised that due to the construction of the bridge on Kirks Mill Road that Brabson Road is being used as a detour. She noted that cars are traveling the road at 35 to 40 mph and throwing gravel everywhere including at the residents and pets that regularly walk on the roadway. She requested that the Township install narrow roadway or dirt and gravel road signs to help dissuade the excess traffic and speed. Ms. Bullitt also advised of the poor signage that had been placed for the detour. Following a discussion on the matter, the Board agreed that Roadmaster, Mr. Risk would contact the construction company pertaining to the signage. Mr. Emling also noted that due to the road being a public road that the legal options available to discourage traffic would be limited. He requested that Mr. Risk contact PSATS prior to installing deterrents on the road to ensure their legality.

ZONING AMENDMENTS HEARING: Mr. Emling announced that a hearing would be held on the proposed zoning amendments on July 10th at 7:30 p.m.

PLANNING COMMISSION: Motion made by Mr. Reimold, seconded by Mr. Coates and carried adopting the minutes of May 22nd Township Planning Commission meeting as presented.

Weaverland Mennonite School: Craig Williams of Strausser Surveying presented the lot add-on and storm water management plans requesting plan approval and a waiver of section 603.03 of the Sub-Division and Land Development Ordinance pertaining to bicycle parking facilities. Following a review of the plan, a motion was made by Ms. Wood to approve the plans as presented upon all comments from Township Engineer, Ed Fisher being met and to authorize the waiver of the bike rack as requested. Mr. Brenneman seconded the motion, which carried. Mr. Emling questioned if the Board would support the installation of a school zone or flashing light being installed at this school in an effort to provide some safety protection for the children attending the school and those entering and exiting the driveway. Roadmaster, Mr. Risk advised that while the State must approve the installation of such a device that the Township would be responsible for the installation and maintenance of it. The Board was supportive of this suggestion and directed the Secretary/Treasurer to contact Representative Cutler's office to discuss the matter.

Benjamin and Rachel King: Brian Masterson of Regester Associates presented the land development plan and sewage facilities module requesting a waiver of land development and approval of the sewage facilities module, **Resolution #5-18**. It was noted that this plan is correcting the illegal doubling of a house and that the sewage facilities module is needed due to the addition of a sewing shop being constructed. Comments from Township Engineer, Ed Fisher were discussed. It was noted that the sub-division rights remaining are listed incorrectly at 3 and should read that only 1 sub-division right remains. Following a review of the plan, a motion was made Mr. Coates, seconded by Mr. Reimold and carried granting approval for the plan to move forward upon the correction of the subdivision rights and the adoption of **Resolution #5-18**, the Sewage Facilities Module.

STORMWATER MANAGEMENT PLANS: Zoning Officer, Ms. Jackson advised of the acceptance of the stormwater plan on the David Harper project. She noted that the plan has been forwarded to Township Engineer, Ed Fisher for review and comment. Motion was made by Reimold, seconded by Ms. Wood and carried acknowledging receipt of the plan.

WAKEFIELD EMS: Tyler McCardell of the Wakefield Ambulance Association advised the Board the Ambulance Association had responded to 258 calls through May 31st, which represents a 9% increase over 2017 and a 36% increase over 2016 calls. He also advised that a LUCUS device was purchased, which can perform CPR mechanically freeing up the technician for other things. He noted that donations thus far through the membership drive are above projections and of 2 grants they had received. Efforts made in public relations and community involvement were discussed as was the celebration and fund raiser being conducted to commemorate the association's 45 years of service. In closing Mr. McCardell discussed the 2017

audit report and the association's disagreement with comments noted and stated that no withholding of funds would occur due to the report. Ms. Jackson expressed her gratitude for the work performed and the professionalism shown by all involved with the Ambulance Association. Resident, Jim Bullitt questioned if the organization still had a joint billing agreement with LEMSA and was advised they did. He also thanked the association for their service.

RESOLUTION #4-18: Destruction of Municipal Records Motion made by Ms. Wood, seconded by Mr. Brenneman and carried adopting Resolution #4-18 authorizing the destruction of listed municipal records.

PLAYGROUND EQUIPMENT: The Board was advised of price estimates received from AAA State of Play for a replacement merry-go-round of \$2,431.00. This was the most reasonable price obtained from several different vendors. Estimates were also received on a see-saw (\$462.00 for a 2-seater and \$807.00 for a 4-seater) and tether ball game (\$115.00). Mr. Emling questioned where the equipment was manufactured. As no answer was readily available for the question, Ms. Wood motioned that the matter be tabled until that information is received. Mr. Reimold seconded the motion, which carried.

RELEASE OF ESCROW: Zoning Officer, Ms. Jackson advised the Board of the following release of escrow requests and presented recommendations of the Township Engineer on the following:

Daniel King: Release of escrow for stormwater management project completed on Green Lane. Motion made by Mr. Brenneman, seconded by Mr. Coates and carried authorizing the release of escrow on this project.

Daniel Smucker: Escrow held on the Little Britain Road N stormwater management improvements. Ms. Wood motioned the escrow being held on this project be released. Mr. Reimold seconded the motion, which carried.

Ms. Wood questioned how fees were accessed pertaining to the release of escrow. She was advised that the Township Engineer, Ed Fisher visits each site upon request of an escrow release to confirm all work has been completed. If everything has been completed satisfactorily then the resident will receive a bill for the site visit and correspondence to the Township authorizing the release. If there are items that need to be completed, a partial release may be recommended, which would cause Mr. Fisher to have to re-inspect the property/project at its completion and would generate a bill for an additional site visit and correspondence.

SALT SHED: Zoning Officer, Ms. Jackson advised the Board that Township Engineer, Ed Fisher has completed the construction documents for the salt shed. A meeting is scheduled to be held on June 19th with the contractor, Township Engineer, Chairman of the Board, Roadmaster and Zoning Officer. The Board authorized having the bid for construction advertisement run as soon as it was prepared following the meeting.

QUARRYVILLE FIRE COMPANY: The Board was advised that the Quarryville Fire Company will be hosting a Public Safety Meeting on June 20th and have requested that a representative of the Township attend. They are also requesting that an annual appointment be

made for a Public Safety Representative for their fire company. Mr. Coates who serves as the township representative to the Robert Fulton Fire Company agreed to attend the meeting on June 20th.

TRAINING/SEMINARS: Upcoming training and seminars were reviewed. Mr. Reimold will attend the Lancaster County Association of Township Supervisors summer meeting and golf outing on July 31st.

ADJOURNMENT: At 9:55 p.m. being no further business, motion was made by Mr. Coates, seconded by Mr. Reimold and carried to adjourn the meeting.

Respectfully Submitted,

Margaret D. DeCarolis
Secretary/Treasurer