LITTLE BRITAIN TOWNSHIP

**November 14, 2017**

The Little Britain Township Board of Supervisors held its regular monthly meeting on Tuesday, November 14th at the Municipal Building, 323 Green Lane, Quarryville, Pennsylvania. Prior notice of the meeting was given.

Chairman, Jerry Emling called the meeting to order at 7:00 p.m. A moment of silence was followed by the salute to the Flag.

**PRESENT:** Jerry Emling Jim Bullitt Agnes Reeder

Richard Brenneman Sue Bullitt Dan Risk

 Clark Coates Chuck Ford Tim Trostle

 Pat Wood Jill Ford

 Christine Jackson

**MINUTES:** Motion made by Mr. Brenneman, seconded by Ms. Wood and carried to adopt the minutes of the October 10th meeting as printed.

**SANITATION:** It was reported that Mr. Stoner collected $825.00 in sanitation fees and $50.00 for well permits during the month of October.

**ZONING:** Zoning Officer, Christine Jackson reported issuing 11 zoning, 7 occupancy, 2 driveway and 3 demolition permits during the month of October along with the acceptance of 1 Zoning Hearing Application. Ms. Jackson also advised of the following:

* Zoning Hearing Application of Charles and Jill Ford.

**TAXES:** Tax Collector, Agnes Reeder reported no collections during the month of October. She advised that there are 89 outstanding tax bills and that reminder notices would be mailed to those residents within a week.

**ROADS:** Roadmaster, Dan Risk reported on the following October road crew activities

* Backfilled gutters on Blue Gill Road.
* Boom mowed trees and mowed road banks.
* Graded dirt roads.
* Performed routine equipment maintenance.
* Placed ½” stone on Fairmount Road.
* Installed mirror and strobe light on skid loader.
* Trimmed trees at the Park.
* Reviewed driveway permit sites.
* Repaired hose on backhoe.
* Checked roads.
* Repaired side gutter on Camp Road.
* Placed 4” stone in various places along road edges.
* Removed tree and branch after hours.
* Removed mobile home that burnt on Sleepy Hollow Road after hours.
* Checked and cleaned at Park.

**PAYMENT OF BILLS:** Motion was made by Ms. Wood, seconded by Mr. Brenneman and carried authorizing the payment of General Fund checks 10677 through 10728 in the amount of $84,889.92.

**PUBLIC PARTICIPATION:**  The meeting was opened for public participation, with no response.

**PLANNING COMMISSION:** Motion made by Mr. Coates, seconded by Ms Wood and carried adopting the minutes of the October 24th Township Planning Commission as printed.

 **Isaac Stoltzfus:** Tim Trostle of Strausser Engineering reviewed the plan and requested a waiver of land development. Following the plan review, a motion was made by Mr. Coates, seconded by Ms. Wood and carried approving the plan as presented and approving the land development waiver.

**STORMWATER PLAN:** Tim Trostle of Strausser Engineering presented the stormwater plan on the Joe Delong project. Following a review of the plan, Ms. Wood motioned the plan be approved upon receipt of an acceptable plan review from the Township Engineer. Mr. Brenneman seconded the motion, which carried.

**EXECUTIVE SESSION:** At 7:28 p.m., Mr. Emling called an executive session for the Board to discuss a legal matter with the Township Solicitor, George Cook. The meeting was reconvened at 8:03 p.m.

**ZONING ORDINANCE AMENDMENTS:** Zoning Officer, Ms. Jackson reviewed the proposed changes to the Zoning Ordinance with the Board. A brief discussion was held pertaining to several additional changes to be made prior to the Board authorizing the proposed changes be forwarded to the Solicitor for review.

**KING PEN AND NOTTINGHAM ROAD INTERSECTION:** The Board reviewed the response received from PennDOT pertaining to their request for the reduction of speed on Nottingham Road near the intersection of King Pen Road. The board expressed their dismay that their request had been denied and expressed concern over the potential of lost lives at this intersection. Mr. Emling questioned if PennDOT had responded to the pavement markings desired on the roadway to warn of the curve and roadway ahead. As the Secretary/Treasurer was not available to respond, the Board instructed that a new letter should be mailed either requesting or re-requesting the pavement markings.

**CATERGORY 4 CASINOS:** The Board discussed the passage of Act 42, which authorizes the licensing of 10 category 4 casinos within the State and the option prohibiting their establishment within a municipality through the adoption of a resolution by the end of the year. Motion was made by Ms. Wood, seconded by Mr. Brenneman and carried authorizing the resolution to be prepared for adoption at the December meeting.

**HEALTH INSURANCE RENEWAL:** The Board reviewed the health insurance coverage options prepared by Patrick Mitchell of EHD. Following a discussion of the plans and premiums presented, Mr. Coates motioned the approval of the Capital Blue Cross Gold PPO 2000/0/25 plan at the Township expense, allowing employees to upgrade to another plan at their expense if desired. Mr. Brenneman seconded the motion, which carried.

**CELL PHONE CONTRACT/EQUIPMENT UPDATE:** The Board was advised that the current cell phone plan has expired. Through a Co-Stars contract the Board can renew their plan and update the phones to I-Phone 6S’s and Kyocera DuraXE phones free of charge. Following a discussion, the Board authorized the upgrading up equipment and renewal of the plan. Mr. Risk will upgrade to the I-Phone to allow for easier texting capabilities. It was noted that Mr. Emling and Mr. Coates would transfer their cell phone numbers to the Township plan and Ms. Wood may begin submitting a request for reimbursement on her phone as was approved by the Board at a special meeting held on May 4, 2011.

 .

**TENTATIVE ADOPTION OF 2018 BUDGET:** Motion made by Mr. Coates to tentatively adopt the 2018 Budget as prepared. Ms. Wood seconded the motion, which carried.

**TAX MILLAGE:** The Board was advised of the updated assessed valuation of real estate within the Township that will be effective in January. As State law does not allow any taxing entity to obtain a increase in tax revenue following a reassessment, the Board agreed that the tax millage rate for 2018 would need to be reduced to .301 mills to comply with State law.

**RELEASE OF ESCROW:** The Board reviewed all correspondence from the Township Engineer pertaining to release of escrow requests. Following that review, a motion was made by Ms. Wood, seconded by Mr. Brenneman and carried authorizing the following:

 **Bennie King:** Release of escrow funding for stormwater management improvements

 at 70 Little Britain Road South.

 **Kenneth & Deborah Helm:** Release of letter of credit for the improvements made

 to their property on Little Britain Road.

 **Anthony DeMeo:** Release of escrow funding held on the pipe culvert project located

 in Brittany Commons.

 **Lancaster Home Builders:** Release of escrow funding for stormwater management

 improvements made at 183 little Britain Road South.

 **Vanderhoef Builders:** Release of escrow funding for stormwater management improvements on the Krassenstein project.

 **Abner Stoltzfus:** Release of escrow funding for stormwater management

 improvements made at 219 Jubilee Road.

**TRAINING/SEMINARS:** Upcoming training and seminars were reviewed. Mr. Brenneman indicated his desire to attend the PSATS Boot Camp training sessions to be in Lancaster on November 21st, February 19th and February 24th. Motion made by Mr. Emling, seconded by Mr. Coates and carried approving his attendance and expenses for this training.

**ADJOURNMENT:** At 8:46 p.m. being no further business, motion was made by Ms. Wood, seconded by Mr. Coates and carried to adjourn the meeting.

Respectfully Submitted,

Margaret D. DeCarolis

Secretary/Treasurer