LITTLE BRITAIN TOWNSHIP BOARD OF SUPERVISORS

**ANNUAL ORGANIZATIONAL MEETING**

**JANUARY 3, 2022**

# TENTATIVE AGENDA

**CALL TO ORDER:**

**TEMPORARY CHAIRMAN:**

**ELECTION OF OFFICERS:**

CHAIRMAN-

 VICE-CHAIRMAN-

**2022 APPOINTMENTS:**

ACCOUNTING FIRM – (Trout CPA)

BANK - (PNC)

 CLEANING SERVICES - (Merry Maids)

 EMERGENCY MANAGEMENT COORDINATOR - (Ronald Criswell)

 ENGINEER - (Light-Heigel & Associates)

 FIRE COMPANY LIAISON - (Clark Coates)

 INTER-MUNICIPAL COUNCIL - (Pat Wood, Representative)

 (Jerry Emling, Alternate)

 LEGAL NOTICES - (LNP Media Group)

 LIBRARY LIAISON - (Shawn Reimold)

 MILEAGE REIMBURSEMENT - (58.5¢ per mile)

 PARK BOARD – 5-year term (Steven Jacobs & Bill Welch)

PLANNING COMMISSION MEMBERS – 4-year term (Phyllis Brubaker &

 Ron Criswell)

PLANNING COMMISSION SECRETARY - (Jen Brown @ $139.40/mtg)

*Proposed rate with 5% increase - $146.37*

ROADMASTER- (Dan Risk @ $27.44/hr.)

*Proposed rate with 5% increase - $28.81/hr.*

ROAD CREW- (Troy Jones @ $25.67/hr.) & (Mike Jones @ $24.04/hr.)

 *Proposed rate with 5% increase - $26.95/hr. Proposed rate with 5% increase - $25.24*

 SEASONAL EMPLOYEES – (Hourly Salary of $20.72/hr.)

 *Proposed rate with 5% increase - $21.76*

SECA REPRESENTATIVE - (Richard Brenneman)

 SECRETARY/TREASURER- (Margaret DeCarolis @ $22.70 hr.)

 *Proposed rate with 5% increase - $23.84*

SEWAGE ENFORCEMENT OFFICER- (Marvin Stoner @ $7,000.00/yr. for SEO Salary and $100.00/month for Well Permitting)

 *Collected $8,100.00 in Sanitation fees and $650.00 in well permits during 2021*

SOLICITOR- (*Brubaker Connaughton Goss & Lucarelli)*

TREASURER BOND- ($1,000,000.00) Should be increased to $1,500,000.00 due to ARP

VACANCY BOARD CHAIRMAN- 1-year term (Randy Jackson)

ZONING OFFICER- (Christine Jackson @ $37,270.80/yr.)

*Proposed rate with 5% increase - $39,134.34/yr.*

*ZONING HEARING BOARD –* 3-year term (Laurie Topper)

*ZONING HEARING BOARD ALTERNATE –* 3-year term (George Osborn)

ZONING HEARING BOARD SECRETARY- (Dot Simpson @ $139.40/hearing

 +$10 per hearing for 3 or more hearings*)*

*Proposed rate with 5% increase - $146.37*

 *WORKING SUPERVISORS -* Hourly Salary of $20.72/hr.

 *Proposed rate with 5% increase - $21.76*

**DENTAL/VISION PLAN:** Current allocation of $1000/yr. -

**HOLIDAYS FOR 2022**

Mon., Jan 3- New Year’s Fri., Apr. 15 – Good Friday

Mon., May 30 – Memorial Day Mon, July 4 – Independence Day

Mon., Sept 5 Labor Day Thurs. /Fri., Nov 24 & 25 – Thanksgiving

 Mon., Dec. 26 – Christmas Tues., May 17 & Tues., Nov. 8 – Election Days

**ROAD CREW VACATION:**

 Troy – 4 Weeks Dan – 3 weeks Mike – 2 weeks

**EMERGENCY SERVICES:** Need to recognize Robert Fulton Fire Co. and Wakefield Ambulance as official providers of emergency services for Township due to paying their worker’s comp insurance.

**STATE CONVENTION DELEGATES: (Must designate 1 as voting delegate)**

## REGULAR BUSINESS

**MINUTES:**

December 14th Meeting

**MONTHLY REPORTS:**

 **SANITATION & WELLS:**

 **ZONING:** Zoning Hearing Application of Aaron S. Stoltzfus

 Zoning Hearing Application of Stephen K. Smoker

**TAXES:**

 **ROADS:**

**PAYMENT OF BILLS:**

 End of Year: General Fund checks 12448 – 12463 in the amount of $15,452.39

 Jan. Payments: General Fund checks 12464 – 12468 in the amount of $10,037.52

**PUBLIC PARTICIPATION:**

PLANNING COMMISSION: Adoption of minutes of the from the December 28th Township Planning Commission meeting

**RESOLUTION #1-22: Fee Schedule**

**PLGIT PAYMENT VERIFIER:**

**SPRING CLEAN-UP DAY:** (April 30th or May 14th)

**RELEASE OF ESCROW:** Rock Bottom Properties

 Elam Fisher

**MEETINGS/TRAINING/SEMINARS:**

Additional information on all training/seminars is available in the office

**ADJOURNMENT:**

**FYI'S**

2021 End of Year Budget Report Enclosed.

State Ethic Forms Enclosed. Please return by May 1st.