

LITTLE BRITAIN TOWNSHIP
APRIL 14, 2020

The Little Britain Township Board of Supervisors held its regular monthly meeting on Tuesday, April 14th, at the Municipal Building, 323 Green Lane, Quarryville, Pennsylvania. Prior notice of the meeting was given.

Chairman, Jerry Emling called the meeting to order at 7:01 p.m. A moment of silence was followed by the salute to the Flag.

PRESENT: Jerry Emling
Clark Coates
Richard Brenneman
Shawn Reimold
Pat Wood
Christine Jackson
Margaret DeCarolis-attended remotely
Dan Risk

MINUTES: Motion made by Ms. Wood, seconded by Mr. Reimold and carried to adopt the minutes of the March 10th meeting as printed.

SANITATION: It was reported that Sewage Enforcement Officer, Mr. Stoner collected \$600.00 in sanitation fees and \$75.00 for well permits during the month of March.

ZONING: Ms. Jackson, Zoning Officer reported issuing 16 zoning, 5 occupancy, 3 driveway and 5 demolition permits during March. Ms. Jackson also advised of the following:

- Zoning Violation filed at the District Magistrates office against Jeffrey E. and Karen M. Flower of Balance Meeting Road for failing to abide by the setback regulations for the installation of a fuel tank and generator.

TAXES: It was reported that the Tax Collector, Agnes Reeder collected \$17,041.58 in Real Estate tax during the month of March. Mr. Emling questioned if the Board wished to discuss the possibility of waiving all municipal taxes for the year to assist people struggling due to the Coronavirus (COVID-19). It was noted that real estate taxes account for approximately 15% of the general fund's income. Mr. Coates indicated he liked the idea but believed that it would be horrendous to implement this far into the year with statements being mailed out and payments being received, which the other Board members agreed with.

ROADS: Roadmaster, Dan Risk reported on the following March road crew activities:

- Replaces Stop and road signs.
- Checked roads.
- Worked on equipment.
- Checked driveway permit sites.
- Regarded Brabson Road.
- Boom mowed trees.
- Worked in shop.
- Checked on Park.

- Removed large tree limbs hanging over Sleepy Hollow Road.
- Picked up parts for equipment repair.
- Cleaned up sticks at Park.

Ms. Wood notified Mr. Risk of a downed road sign on Sleepy Hollow Road.

TOWNSHIP PARK: Mr. Emling acknowledged Mr. Risk on his quick response to an incident that occurred at the Park and his dealing with the State Police on the matter. It was noted that a report had been received of a person shooting a gun out of a car when exiting the park. Based on the camera locations, a clear image of the vehicle was unobtainable although it appeared to have a Maryland license plate. It was also noted the Mr. Welch has been contacted to begin closing the park gates at dusk and that the restrooms would remain closed until the COVID-19 pandemic has passed.

PAYMENT OF BILLS: Motion made by Mr. Brenneman, seconded by Mr. Reimold and carried authorizing the payment of General Fund checks 11721 through 11751 in the amount of \$34,416.44.

PUBLIC PARTICIPATION: The meeting was opened for public comment, with no response.

2020 MATERIAL BIDS: The following 2020 materials bids were reviewed:

STONE BIDS				
<u>Material</u>		<u>Allan Myers</u>	<u>New Enter.</u>	<u>Penn/MD</u>
1. 1,500 Tons 2A-Limestone	FOB	\$8.00	\$8.75	N/A
	DEL	\$11.49	\$19.70	N/A
2. 800 Tons 2A-Serpentine	FOB	\$7.00	N/A	\$6.50
	DEL	\$10.49	N/A	\$9.83
3. 300 Tons Rice (1/4")	FOB	\$16.00	\$16.00	N/A
	DEL	\$19.49	\$26.95	N/A
4. 200 Tons AASHTO #8 (1/2")	FOB	\$14.00	\$16.00	\$9.55
	DEL	\$17.49	\$26.95	\$12.88
5. 200 Tons AASHTO #W8 (washed)	FOB	N/A	\$19.00	\$10.50
	DEL	N/A	\$29.95	\$13.83
6. 200 Tons AASHTO #1 (4")	FOB	\$9.50	\$12.00	\$8.55
	DEL	\$12.99	\$23.10	N/A
7. 200 Tons AASHTO #67 (3/4")	FOB	N/A	\$12.75	\$9.05

	DEL	N/A	\$23.70	\$12.38
8. 800 AASHTO R-4 (6"-8")	FOB	\$15.50	\$13.50	\$15.00
	DEL	\$20.24	\$25.60	\$19.00
9. 800 Tons AASHTO R-5 (9"-12")	FOB	\$16.50	\$15.50	\$17.75
	DEL	\$21.24	\$29.45	\$22.25
10. 400 Tons AASHTO R-6 (12"-24")	FOB	\$18.00	\$16.50	\$19.00
	DEL	\$23.99	\$13.45	\$24.50
11. 100 Tons AASHTO R-7 (18"-30")	FOB	\$20.00	\$18.00	\$20.00
	DEL	\$27.49	\$33.95	\$26.50
12. 100 Tons AASHTO R-8 (24"-42")	FOB	\$22.00	\$20.00	\$21.00
	DEL	\$29.49	\$35.95	\$28.25
13. 150 Tons AASHTO #10 (stonedust)	FOB	\$4.00	\$10.00	\$5.80
	DEL	\$7.49	\$20.95	\$9.13

ROAD OIL

Material		<u>Asp. Ind.</u>	<u>Martin's</u>
1. 45 Tons E-3M	Ton	\$925.00	\$970.00
	Total	\$41,625.00	\$43,650.00

SUPER PAVE ASPHALT

Allan Myers

Material		
1. 800 Tons Wearing Course 9.5mm	FOB	\$62.00
	DEL	\$70.47
2. 200 Tons Base Course 25 mm	FOB	\$56.00
	DEL	\$64.47
3. 200 Tons Binder Course 19mm	FOB	\$57.00
	DEL	\$65.47

SEAL COAT

Material		<u>Asp. Ind.</u>	<u>Martin's</u>
1. 80,000 sq. yds. Seal Coat	SY	\$1.28	\$1.53
	Total	\$102,400.00	\$122,400.00

ROAD EQUIPMENT

Long's

EQUIPMENT

1. 10'Self-propelled pave w/oper	Hourly	\$308.00
2. Tandem Roller 10-12 Vib w/oper	Hourly	\$176.00
3. Tandem Roller Finishing Vib w/oper	Hourly	\$145.00
4. Water Truck	Hourly	\$54.00
5. Labor	Hourly	\$58.00
6. Tri Axle Dump Truck w/Driver	Hourly	\$97.00
7. 18" Milling Machine w/oper	Hourly	\$105.00
8. Self- Propelled Oil Dist. w/driver	Hourly	\$134.00
9. Self -Propelled 8' Road Widener w/oper	Hourly	\$216.00
10. 48" Self- Propelled Milling Machine w/conveyer, w/oper	Hourly	\$391.00
11. Min. 32,000 lb Grader w/ laser control w/op, tire chains, 11 x 60 Blade & V plow	Hourly	\$190.00
12. Min. 35,000 lb Loader w/chains & plow	Hourly	\$190.00

Following a review of the bids received, the following actions were taken:

Stone: Motion made by Mr. Coates, seconded by Ms. Wood and carried awarding the bid for 2A Limestone and Rice to Allan Myers. Motion made by Ms. Wood, seconded by Mr. Coates and carried awarding the bid for all remaining stone material to Penn/MD.

Road Oil: Mr. Coates motioned that the award for Road Oil be made to Asphalt Industries. Mr. Reimold seconded the motion, which carried.

Bituminous Materials: Motion made Mr. Reimold, seconded by Mr. Brenneman and carried awarding the bituminous material bid to Allan Myers.

Seal Coat: Mr. Coates motioned that the Seal Coat bid be awarded to Asphalt Industries. Mr. Reimold seconded the motion, which carried.

Road Equipment: A motion to award the road equipment bid to Long's Asphalt was made by Ms. Wood, seconded by Mr. Reimold and carried.

ELECTION/HOLIDAY CHANGE: Due to the change in date of the primary election, Ms. Wood motioned the holiday scheduled for April 28th be moved to June 2nd to align with the new primary election date. The motion was seconded by Mr. Reimold and carried. Following a brief discussion, a motion was made by Ms. Wood authorizing the Township to contact Senator Martin, Representative Cutler and Congressman Smucker expressing the Board's opposition to mandatory mail-in ballots for elections. Mr. Reimold seconded the motion, which carried.

DECLARATION OF EMERGENCY: A motion was made by Mr. Coates, seconded by Mr. Brenneman, and carried officially adopting the Declaration of Emergency which the Board approved on March 23rd.

RESOLUTION #4-20: Waiver of 10% tax penalty through the end of year – The Board was advised that the County Commissioners are proposing to waive the 10% penalty assessed on real estate taxes paid after June 30th should all county municipalities agree. This action is being proposed to assist residents who may be facing financial hardships due to the COVID-19 pandemic. Motion was made Mr. Coates, seconded by Mr. Reimold, and carried adopting Resolution #4-20.

VACATING OF DOGWOOD ROAD: Ms. Jackson advised the Board that an ordinance was adopted in August 1991 vacating a portion of Dogwood and stating the Township would no longer maintain that portion of the road. Upon a recent review of the ordinance, it was determined that the ownership of the property was not turned back to the residents. She questioned if the Board wished to maintain ownership of the road or if they wished to transfer the ownership to the property owners. Mr. Emling who served on the Board at the time this ordinance was adopted, indicated his belief that the Board had intended to vacate the road and turn it over to the residents. Following a discussion on the matter, a motion was made by Mr. Coates, seconded by Mr. Brenneman and carried to have Township Engineer, Ed Fisher begin drafting a new ordinance confirming the property will revert to the property owners.

CAMERA'S AT PARK: Roadmaster, Mr. Risk advised the Board that based on the incident at the Park discussed earlier, that he had received estimates from Llomar Alarm Company for the installation of additional cameras at the Park. Each proposal included the purchase and installation of 5 additional bullet cameras that would provide coverage of areas not covered by current surveillance along with an omni view camera and a uniview camera to capture license plates. The first estimate was for \$6,000.00. The second estimate which included fiber optic options was \$7,230. 00. The Board discussed the two options and the additional coverage these cameras would provide. Mr. Brenneman indicated his desire to wait until further budget figures are obtained prior to committing to the purchase. Mr. Emling indicated his belief that it was the Boards responsibility to ensure the safety of everyone utilizing the park and that based on the recent incident that occurred that the cameras were a necessity now. Following all discussion on the matter, Ms. Wood motioned that purchase and installation of equipment with the fiber optics. Mr. Coates seconded the motion, which carried. Ms. Wood confirmed that the Township's insurance would coverage any damage or loss of equipment.

I-PAD'S: The Board was advised of estimates received for the purchase of the New Apple 10.2-inch, 32 GB iPad's ranging from \$279.99 to \$459.99 apiece. Mr. Coates questioned if the iPads could be left at the municipal building for use by the Planning Commission also. As the Board only intended to purchase 6 iPads at this time, there would not be enough of them to be used by the Planning Commission. Following a brief discussion, the Board agreed that they would test the use of this equipment and its effectiveness at meetings before expanded its use to other boards and/or commissions. The Board also stated that protective covers for the devices should be purchased. Following all discussion, a motion was made by Mr. Coates, seconded by Mr. Reimold and carried authorizing the purchase 6 iPads for the Board and the Secretary/Treasurer use at an expense not to exceed \$350.00 per iPad and cover.

TRAINING/SEMINARS: Upcoming training and seminars were reviewed

ADJOURNMENT: At 8:28 p.m., being no further business, motion was made by Ms. Wood, seconded by Mr. Coates and carried to adjourn the meeting.

Respectfully Submitted,

Margaret D. DeCarolis
Secretary/Treasurer