LITTLE BRITAIN TOWNSHIP

**September 13, 2016**

The Little Britain Township Board of Supervisors held its regular monthly meeting on Tuesday, September 13th, at the Municipal Building, 323 Green Lane, Quarryville, Pennsylvania. Prior notice of the meeting was given.

Chairman, Jerry Emling, called the meeting to order at 7:00 p.m. A moment of silence was followed by the salute to the Flag.

**PRESENT:** Jerry Emling Jim Bullitt

Dan Proffitt Sue Bullitt

Richard Brenneman Dale Hamby

Clark Coates George Osborn

Pat Wood Marcella Peyre-Ferry

Christine Jackson Agnes Reeder

Margaret DeCarolis Dan Risk

**MINUTES:** Motion made by Mr. Proffitt, seconded by Ms. Wood and carried to adopt the minutes of the August 9th Board of Supervisors meeting and the Andrew Young ECHO hearing as printed.

**SANITATION:** It was reported that Mr. Stoner submitted $450.00 in Sanitation fees and collected $50.00 for a well permit issued in August.

**ZONING:** Zoning Officer, Christine Jackson reported issuing 6 zoning, 8 occupancy, 3 driveway and 4 demolition permits during August along with the acceptance of 1 Zoning Hearing Application. Ms. Jackson also informed the Board of the following:

* Zoning Hearing Application of Richard Tipton.
* Conditional Use Application of John King to place an ECHO unit on his property. The Board was advised that the Kings would not be able to attend the hearing if it is held prior to the October meeting due to an Amish holiday on October 11th. A brief discussion pursued in which it was determined that this hearing, as well as one from another applicant that may be received by the end of the week will be held on Wednesday, October 12th beginning at 7:00 p.m.
* Request waiver of Plan Processing of Section 303 of the Little Britain Township Sub-division and land development plan on the Andrew Young ECHO unit approved in August. Ms. Jackson advised that going forward this request can be made during the ECHO hearings themselves. Motion made by Ms. Wood, seconded by Mr. Brenneman and carried approving the waiver of plan processing.

**TAXES:** Tax Collector, Agnes Reeder reported collecting $1,430.85 in Real Estate tax and $36.85 in interim tax during the month of August. She also requested approval and reimbursement of expenses for her to attend the PSTCA Tax Collectors Convention in York, PA. Mr. Proffitt motioned that approval being granted for Ms Reeder to attend the convention and receive reimbursement of her expenses. Mr. Brenneman seconded the motion, which carried.

**ROADS:** Roadmaster, Dan Risk reported on the following August road crew activities:

* Worked on Black and Springhill Roads.
* Mowed road banks.
* Dug hole and set memorial stone at Park.
* Worked on pipe crossing and the installation of head walls on Sleepy Hollow Road.
* Cleaned side gutters on Friends Road.
* Moved furniture back into offices.
* Checked roads for storm damage.
* Worked on Scott Road.

Ms. Wood questioned when the work on Sleepy Hollow Road would be completed. Mr. Risk advised that all work has been completed for the year but that a top coat of bituminous material would be applied next year. Mr. Emling questioned if the crossing was paved and was advised that it had been.

**PAYMENT OF BILLS:** Motion made by Ms. Wood, seconded by Mr. Proffitt and carried authorizing the payment of General Fund checks 10169 through 10204 in the amount of $38,896.90. Motion made by Mr. Brenneman, seconded by Ms. Coates and carried authorizing the payment of General Fund check 10205 in the amount of $600.00. Mr. Proffitt abstained from voting. Motion made by Mr. Proffitt, seconded by Ms. Wood and carried authoring the payment of State Funds checks 1978 through 1982 in the amount of $9,390.30.

**PUBLIC PARTICIPATION:** Resident, Ernie Saniga presented a video illustrating the water runoff from the Flahart property onto Kinseyville Road following what he termed as a light rain on August 21st. He questioned if Mr. Flahart had been fined again or if any additional information on the matter had been received from Township Engineer, Ed Fisher. He was advised the last correspondence from Mr. Fisher was received on August 15th, of which he had been notified. Ms. Wood indicated that the rain of August 21st was actually a heavy rain, to which the Roadmaster, Mr. Risk confirmed that there were water problems in several areas following the rain. Mr. Saniga stated his concern over the standing water posing a threat to the health of the area due to the potential of the Zika virus. He additionally presented the Board with information obtained from his attorney from section 680.13 of the Pennsylvania Water Management Act that he believes further supports his claim that the matter occurring not only violates Township Ordinance #3-13 but also State law. Mr. Emling indicated his belief that guiderail should be installed on the roadway from the upper section near the stone wall to the bridge to prevent vehicles from hydroplaning and running off the road. Mr. Risk indicated he has guiderail available, which he will install as described above. Resident, Ben Flahart advised the Board that he wished to appeal the violation issued for the water runoff of his property. He indicated that he is not opposed to reimbursing the Township whatever expenses they have incurred due to the problems with the water runoff. However, he clearly stated his belief that the issuing of the violation notice was unfair as there are numerous properties within the Municipality from which water runs into the roadways following heavy storms. Additionally, he noted that he has willing complied with all water control plans approved by the State and his engineer in rectifying the problem. Mr. Emling indicated that while he concurs that Mr. Flahart has taken steps in rectifying the matter, that the issues were created due to his clearing of the land when grass could not be cultivated as well as his planting corn on the property downhill. He further stated that Mr. Saniga who has resided in the township for over 20 years had never experienced these problems before and of concerns he had pertaining to this water running through his well and septic systems. Based on those facts, Mr. Emling advised he believed the fine associated with the violation was fair and that Mr. Fisher’s recommendation for terracing on the property should have been followed. Mr. Flahart advised he has never met, spoken to or received any written correspondence from Mr. Fisher pertaining to terracing. The Board advised that they had advised him of Mr. Fisher’s recommendation in previous months, therefore he was aware of the Boards desire to have it installed. Mr. Coates and Ms. Wood indicated they believed the section the State Stormwater Management Act presented by Mr. Saniga applies to residential development but did not apply to agricultural practices. Ms. Jackson confirmed that there are different regulations for crop lands. Mr. Flahart was advised that the $300.00 fine assessed through the violation did not come close to covering the expenses the Township has incurred on this matter. Again, Mr. Flahart indicated his willingness to reimburse the Township for expenses incurred on his behalf but did not want that reimbursement to be classified as a fine. Following a discussion, Mr. Coates motioned that the fine/violation be rescinded and that Mr. Flahart be billed for all Engineering and Solicitor fees associated with this matter. Ms. Wood seconded the motion, which carried.

**PLANNING COMMISSION:** Motion made by Mr. Proffitt, seconded by Ms. Wood and carried adopting the minutes of the August 23rd Township Planning Commission meeting as printed.

**QUARRYVILLE LIBRARY:** Dale Hamby of the Quarryville Library presented the Board with information pertaining to funding and budget matters at the Library. He advised that a new director and youth services coordinator have been hired and of several new initiatives taking place. Mr. Hamby noted that based on surveys conducted that the community would like to see the library opened on Mondays, which they are looking into. Following his presentation, Mr. Emling presented him with the Townships 2016 donation of $3,300.00.

**DIRT & GRAVEL ROAD PROGRAM:** The Board was advised that the Township received notification that a grant in the amount of $25,000.00 has been awarded on Camp Road under the 2017 Dirt and Gravel Road program. Roadmaster, Mr. Risk advised that he had met with a representative of the Conservation District who can allocate some additional funding to this project should the Township be willing to install a Driving Surface Aggregate (DSA) on the roadway. Additional funding could also be available for the purchase of large stone to be placed along the eroding stream bank. Following a discussion on the matter, the Board stated they would be in agreement to using the DSA should the additional funding be provided.

**2017 MEETING DATES:** The Board approved of the following dates for meetings in 2017: January 3rd, February 14th, March 14th, April 11th, May 9th, June 14th, July 11th, August 8th, September 12th, October 10th, November 14th and December 12th.

**BUDGET WORKSHOP:** The Board established it would hold its budget workshop for 2017 following the October 11th Board of Supervisors meeting.

**RESOLUTION #7-16: Procedures for Preparation, Advertising, Adoption and Execution of Professional Services Contracts Relating to the Little Britain Township Municipal Pension –** The Board was advised that this resolution clearly establishes the process the Township must comply with to ensure all State regulations are complied with in their efforts to secure another company to handle their pension plan. Following a discussion of the matter, a motion was made by Ms. Wood, seconded by Mr. Coates and carried adopting Resolution #7-16.

**RELEASE OF ESCROW:** The following actions were taken following a review of Engineer, Ed Fisher’s comments on the release of escrow requests made.

**Steven Reeves:** Motion made by Mr. Proffitt, seconded by Mr. Brenneman and carried authorizing the release of escrow funding being held on the 660 King Pen Road project.

**Joe and Laura Craddock:** Ms. Wood motioned that the escrow funding being held on the Stormwater Management project at 211 Black Road be released. Mr. Coates seconded the motion, which carried.

**Jacob Beiler:** Motion made Mr. Brenneman, seconded by Ms. Wood and carried authorizing the release of escrow funding being held on the 552 Lloyds Road project.

**HEALTH INSURANCE:** The Board was advised that notification has been received indicating that the Townships current health insurance plan, Highmark, is being discontinued. Insurance Broker, Patrick Mitchell of Whalen Insurance has been contacted and will obtain rates for other plans and from other companies for the Board to review during their October meeting. Ms. Wood requested that Mr. Mitchell attend the October meeting if possible to answer any questions they may have pertaining to the proposed plans.

**TRAINING/SEMINARS:** Upcoming training and seminars were reviewed.

**ADJOURNMENT:** At 8:25 p.m. being no further business, motion was made by Mr. Coates, seconded by Mr. Brenneman and carried to adjourn the meeting.

Respectfully Submitted,

Margaret D. DeCarolis

Secretary/Treasurer