

**LITTLE BRITAIN TOWNSHIP**  
**July 9, 2019**

The Little Britain Township Board of Supervisors held its regular monthly meeting on Tuesday, July 9<sup>th</sup> at the Municipal Building, 323 Green Lane, Quarryville, PA. Prior notice of the meeting was given.

Chairman, Jerry Emling, called the meeting to order at 7:00 p.m. A moment of silence was followed by the salute to the Flag.

<b>PRESENT:</b> Jerry Emling	Jim Bullitt
Clark Coates	Kristin Gorgo
Richard Brenneman	Richard Gorgo
Shawn Reimold	George Osborn
Pat Wood	Tyler McCardell
Christine Jackson	Agnes Reeder
Margaret DeCarolis	Dan Risk
	Greg Strausser

**MINUTES:** Motion was made by Mr. Brenneman, seconded by Mr. Reimold and carried to adopt the minutes of the June 11<sup>th</sup> meeting as printed.

**SANITATION:** It was reported that Mr. Stoner had no collections in sanitation or well permitting fees during the month of June.

**ZONING:** Ms. Jackson, Zoning Officer reported issuing 8 zoning, 8 occupancy, 1 road and street opening and 4 driveway permits during the month of June along with the acceptance of 1 Zoning Hearing application and 1 UCC appeal application. Ms. Jackson also reported on the following:

- Zoning Hearing Application of Charles & Connie Grinestaff who are requesting special exceptions of sections 201.3 and 440 of the zoning ordinance to allow them to have a horse on their property located on Kirks Mill Road once their home is built. Following a review of the application, the Board noted it without comment.
- The hearing date established for the Osborne UCC appeal is be July 18<sup>th</sup>.
- Proposed ordinance pertaining to the pumping of septic systems that was drafted by Engineer, Ed Fisher was enclosed for their review. She requested that all supervisors review the information and bring all comments/concerns regarding the matter to the August meeting. Once all of the Boards concerns are discussed, the matter will be forwarded to the Solicitor for review.
- Mrs. Steele is moving forward with the light installation on Howard Lane and preparing the documentation for the road dedication to the Township. Ms. Jackson advised how the light tax would be applied and the collection of the tax. The Township should be able to obtain an estimate of expected charges to be incurred but the tax rate may need to be adjusted annually until an accurate rate can be established.

**TAXES:** Tax Collector, Agnes Reeder reported collecting \$8,085.72 in Real Estate tax during the month of June.

**ROADS:** Roadmaster, Dan Risk advised of the following June road crew activities as follows:

- Mowed road banks.
- Repaired Cedar Road.
- Repaired side gutters on Friends Road.
- Cleaned and checked Park.
- Hauled and stockpiled stone.
- Mowed at municipal building.
- Worked on dirt roads.
- Removed tree.
- Performed routine equipment maintenance.
- Hauled stone for Roberts Road project.
- Cut brush.
- Checked road and cleaned up following storms.

Mr. Emling inquired about the number of downed trees due to the storms and was advised that 7 came down with the last storm and 5 in the storm prior to that. Ms. Wood questioned if a date for the paving of Little Britain Road had been obtained from PennDOT. Mr. Risk stated he had only been advised that paving would occur after the 4<sup>th</sup> of July holiday.

**PAYMENT OF BILLS:** Motion made by Mr. Brenneman, seconded by Mr. Coates and carried authorizing the payment of General Fund checks 11410 through 11445 in the amount of \$25,750.23. Motion made by Mr. Reimold, seconded by Ms. Wood and carried authorizing the payment of State checks 2019 through 2022 in the amount of \$87,934.70.

**PUBLIC PARTICIPATION:** The meeting was opened for public participation, with no response.

**PLANNING COMMISSION:** Motion made by Mr. Coates, seconded by Mr. Reimold and carried to adopt the minutes of the June 25<sup>th</sup> Township Planning Commission meeting as presented.

**STORMWATER PLANS:** The following stormwater plans were presented to the Board:

**Richard Gorgo:** Greg Strausser of Strausser Surveying presented the plan for the Project on King Pen Road. He noted a bulk of the property is located within Colerain Township, however, the structure construction will occur within Little Britain. He stated the plan has been approved by the Lancaster County Conservation District and that all comments from Township Engineer, Ed Fisher have been or are being addressed. Following a review of the plan, he requested a waiver of existing feature. Ms. Jackson noted that based on the concerns expressed in June by resident, Harry Baker that she has confirmed with Mr. Fisher that the flood plains noted on the plan are accurate per the FEMA maps and that the property line also appears to be accurate. She noted that the minor changes visible in line lengths was due to advances made in surveying techniques since the original plot plan was drafted. Following the review of the plan, Ms. Wood motioned conditional plan approval and authorization for the plan to be signed outside of

a meeting upon final approval from Mr. Fisher. Mr. Reimold seconded the motion, which carried.

**Lancaster Home Builders:** Zoning Officer, Ms. Jackson presented the plan for the project on Little Britain Road. She noted the plan has been in process since December 2018. She noted that all items of concern from the Township Engineer have been addressed. She noted the only outstanding items are the collection of the escrow funding and the recording of the Operation and Maintenance agreement. Upon completion of the plan presentation, a motion was made by Mr. Brenneman, seconded by Ms. Wood and carried approving the plan as presented.

**WAKEFIELD AMBULANCE ASSOCIATION:** Tyler McCardell of the Wakefield Ambulance Association advised the Board the Ambulance Association had responded to 334 of the 346 incidents dispatched through June of this year. He noted this represented a 97% response rate and an increase of 8% in call volume over 2018. He informed the Board that they accepted delivery of a 2018 ambulance in February and would be receiving BLS nebulizers and IALS medications in September. He further stated that the association had received over \$10,000.00 in grant funding through various sources and that the legislative change increasing the reimbursement amount allowable for Medicare patients has been helpful. They are currently experiencing some difficulty with the collection of fees for patients with Highmark Blue Shield insurance as they are not contracted with that company and therefore the company will not send payments directly to them. Mr. McCardell provided information on the current services being offered by the association, their community involvement and the goals they have established for the year. In conclusion, it was noted that the community fund drive response rate was 23%, which is comparable to 2018.

**RESOLUTION #5-19: Prohibition of Video Game Terminals** - The Board was advised of the recent passage of Act 63, which allows municipalities the option to opt-out of allowing video gaming terminals within their jurisdiction. Following a review and brief discussion on the matter, a motion was made by Mr. Coates, seconded by Mr. Reimold and carried adopting Resolution #5-19 prohibiting the use of video game terminals within Little Britain Township.

**GUTTER ESTIMATES:** Roadmaster, Mr. Risk advised the Board of estimates he had obtained from Mast Seamless Gutter for the installation of gutters on the salt shed and repairs that are needed to a gutter on the back of the municipal building that may be causing water leakage. The estimate for the materials and labor on the salt shed is \$1,082.90. The estimate to repair the damaged down spout on the municipal building is \$75.00. Mr. Risk noted that he was unable to contact other contractors. Following a brief discussion during which the Board confirmed the projected bids were well below the bid threshold required for phone or advertised bids, Mr. Reimold motioned the work be approved per the bids presented. Mr. Brenneman seconded the motion, which carried.

**EXECUTIVE SESSION:** Mr. Emling called for an executive session at 7:56 p.m. to discuss a legal matter. The meeting was reconvened at 8:07 p.m.

**AUTHORIZED SIGNERS ON PLGIT ACCOUNTS:** The Board was advised that an updated signature card was needed on the PLGIT accounts and questioned if they wished to retain the

current authorized signers. A motion was then made by Mr. Coates, seconded by Mr. Reimold and carried to retain Mr. Emling, Mr. Coates, Ms. Wood and Ms. DeCarolis as the authorized signers on the PLGIT accounts.

**ESCROW RELEASE:** The Board reviewed the following release of escrow requests:

**David and Erin Harper:** For a stormwater management project on King Pen Road. Per the Township Engineer's recommendation, a motion was made by Mr. Coates, seconded by Mr. Brenneman and carried authorizing the release of the letter of credit being held on this project.

**William Hershey:** Per the recommendation of the Township Engineer, Mr. Brenneman motioned the escrow funding being held on the stormwater management project on Fern Crest Road be released. Mr. Reimold seconded the motion, which carried.

**Kenny Helm:** Per the recommendation of the Township Engineer, Ms. Wood motioned that \$19,447.00 of the escrow funding being held on the Little Britain Road project be released, while retaining a balance of \$5,000.00 until an as-built plan is submitted. The motion was seconded by Mr. Brenneman and carried.

**John S. King:** Mr. Coates motioned the release of the stormwater management escrow funding being held on the Little Britain Road project. Mr. Reimold seconded the motion, which carried.

**TRAINING/SEMINARS:** Upcoming training and seminars were reviewed.

**ADJOURNMENT:** At 8:11 p.m. being no further business, motion was made by Mr. Reimold, seconded by Mr. Brenneman and carried to adjourn the meeting.

Respectfully Submitted,

Margaret D. DeCarolis  
Secretary/Treasurer